

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE (ITAC)
MEETING NOTES**

NOVEMBER 20, 2014, 10:50 a.m. – 11:30 a.m.

VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM

**ATTENDEES – Brian Josephson, Brian Nath, Dave Dillon, David Raney, Debbi Smith, Janel Gelb,
Katrina VanderWoude, Martha Clavelle, Rhonda Bauerlein & Sue Gonda**

New and Relevant Issues to Be Discussed

1. Cuyamaca ITC Report - Kerry Kilber Rebman is going to send summarized minutes from these meetings each month to Sara Denhardt in IS to add to the ITAC agenda.
2. Grossmont TTLC Report – Janet Gelb is going to send summarized minutes from these meetings each month to Sara Denhardt in IS to add to the ITAC agenda.
3. Blackboard

Katrina VanderWoude asked about the Blackboard Landing Page and what options there were to populate more information. IS was asked to research the possibilities, and this will be on next month's ITAC agenda. There was also a discussion about possibly moving towards more standardization in the look and feel of Blackboard containers with respect to buttons, options, etc.

Changes

- a. Status of Whiteboard: Whiteboard is recommended to open in a new window. Deb is working with the company to get this working. The company would like us to install a third party (Oscelot) Building Block 'Basic LTI Tool'. They think they can get Whiteboard to open in a new window with this Building Block. Note: SDCCD is also experiencing the same problems with Whiteboard. – It was agreed not to spend anymore time on getting Whiteboard to open in a new window.
- b. Do we want to activate the Vista Higher Learning Partner Cloud (requested by instructor) and Macmillan Partner Cloud (requested by instructor)? It was agreed to activate the Vista Higher Learning Partner Cloud. Regarding the Macmillan Partner Cloud, Janet Gelb will reach out to the Grossmont History Professor that requested it to present a demo at the next ITC meeting and hopefully the next TTLC meeting.

No Changes

- a. Archiving & Deletion of Old Containers – GC agreed to retain 7 semesters as approved by CC. GC will take this item to IAC, TTLC, and Distance Learning Committees. Instructors are also able to archive their own containers. There is a question of compatibility when restoring older archived containers to newer versions of Blackboard. Waiting on messaging to instructors. – IS is to come up with a proposed summer date to archive and delete Blackboard containers. Sue Gonda & Janet Gelb agreed to work together on a draft email to send out to faculty (the Friday before Professional Development week, again before Spring Break & again at the end of the semester) and work on a communication plan.
4. All faculty get a gcccd.edu email account – communication campaign – It was recommended that Brian Nath work with HR, potentially changing the language on the form, which would notify the employee that this will be your email for all email communications.
5. Instructor Evals for all sections – In class, Distance Ed – Brian Nath described it's a big project, and the current process does not scale to do all sections for all students for every term. It would be extremely difficult to implement something for the coming spring. Others echoed the same concerns, a lot of discussion about this topic.